

## GDPR information clause

In accordance with the provisions of Article 13(1) and (2) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (hereinafter referred to as "GDPR" or "Regulation"), we would like to inform you that:

1. The administrator of your personal data is InterPhone Service Sp. z o.o. with its registered office in Mielec, Inwestorów 8, 39-300 Mielec, a company entered into the register of entrepreneurs of the National Court Register kept by the District Court in Rzeszów, XII Commercial Division of the National Court Register, under KRS number 0000328887, NIP 9661989952, having a share capital of PLN 50,000.00

2. We have appointed a Data Protection Officer, who you can contact by writing to:

Email address: [rodo.kancelaria@interphone.com.pl](mailto:rodo.kancelaria@interphone.com.pl)

3. We will process your personal data in order to:

- conclusion and performance of the contract – for the period preceding the conclusion of the contract and for the period of performance of the contract [legal basis Article 6 paragraph 1 b) of the Regulation, processing is necessary for the performance of the contract to which the data subject is a party] - to the extent necessary to perform legal obligations, including archiving, in particular, tax regulations, accounting regulations  
- for the period resulting from these provisions [legal basis Article 6 paragraph 1. 1 c) Regulations – performance of the obligation imposed by law]; - possible determination, pursuit of claims or defense against claims, including the sale of receivables - for the duration of the proceedings and the period of limitation of potential claims [legal basis Article 6 paragraph 1 f) of the Regulation - implementation of the legitimate interest of the administrator in the form of pursuing claims and defense against claims related to the contract]; - internal administrative purposes of the Administrator, including audits and internal controls - for a period until the legitimate interests of the Administrator constituting the basis for this processing are fulfilled - [legal basis Article 6 paragraph 1 f) of the Regulation - implementation of the legitimate interest of the Administrator]

4. Right to object.

You have the right, at any time, to object to our processing of your personal data. You can exercise this right if the basis for processing is our legitimate interest. However, the administrator will be able to further process the data if it demonstrates the existence of valid legitimate grounds for processing, overriding your interests, rights and freedoms or demonstrates that the data are necessary to establish, investigate or defend against claims.

5. In connection with the processing of your personal data, you also have the following rights The right to access personal data. Right to rectification. The right to erasure (also known as the "right to be forgotten"). The right to restrict the processing of personal data. Right to data portability. - all the above rights are granted only in cases and to the extent resulting from legal provisions, in particular the GDPR.

6. If you wish to exercise the rights we have described above or to obtain additional information - you can contact us in one of the following ways: in writing to the following address: InterPhone Service Sp. z o.o. with its registered office in Mielec, Inwestorów 8, 39-300 Mielec, by e-mail to the following address: [rodo.kancelaria@interphone.com.pl](mailto:rodo.kancelaria@interphone.com.pl)

7. If you decide to exercise the above rights, we will respond to you as to the processing of your request, without undue delay, but no later than one month from the date of receipt of the request.

8. Right to lodge a complaint with a supervisory authority. If you believe that the processing of your personal data violates the law, you have the right to lodge a complaint with the supervisory body of the President of the Office for Personal Data Protection.

9. Providing your personal data is a condition for concluding the contract, their lack will result in the inability to conclude it

10. The expected recipients of your personal data are: - entities from our capital group, which means the parent company together with its subsidiaries; - other authorized entities when such an obligation results from the provisions of applicable law (m.in the Tax Office). Your personal data may also be made available to providers of technical/organizational services and solutions (e.g. courier companies, postal companies), law firm, tax office, auditors, they may also be transferred to other entities with which the Administrator has signed appropriate agreements for entrusting the processing of personal data, e.g. an IT company, entities providing document archiving services, - only to the extent that it is necessary to achieve the purposes processing your personal data.

11. Your data will not be used by us to make decisions based on automated data processing or profiled

12. The Administrator does not transfer your data outside the European Economic Area or to international organizations

### Information clause for persons whose data the Administrator has obtained other than from the data subject

In accordance with the provisions of Article 14(1) and (2) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (hereinafter referred to as "GDPR" or "Regulation"), we would like to inform you that:

1 The administrator of your personal data is InterPhone Service Sp. z o.o. with its registered office in Mielec, Inwestorów 8, 39-300 Mielec, a company entered into the register of entrepreneurs of the National Court Register kept by the District Court in Rzeszów, XII Commercial Division of the National Court Register, under KRS number 0000328887, NIP 9661989952, with a share capital of PLN 50,000.00

2. We have appointed a Data Protection Officer, who you can contact by writing to: Email address: [rodo.kancelaria@interphone.com.pl](mailto:rodo.kancelaria@interphone.com.pl)
3. We will process the following personal data of yours - name and surname, business telephone number, business e-mail address Your personal data, we have obtained from your employer / entity for which you provide services in connection with the conclusion of an agreement with the Administrator. Your data has been provided to us as data of persons performing a service for the Administrator
4. We will process your personal data in order to:
  - a) performance of the contract to which the entity that has indicated you as a person competent to contact is / will be a party in particular for the purpose of contact during the performance of the contract, exchange of correspondence, control of the proper performance of the contract, settlement of the contract, maintaining the principles of confidentiality and occupational health and safety – for the period preceding the conclusion of the contract and for the period of performance of the contract [legal basis Article 6(1)(f) of the Regulation – implementation of the administrator's legitimate interest]
  - b) possible determination, pursuit of claims or defense against claims, including claims between the Administrator and you or between the Administrator and the other party to the contract - for the duration of the proceedings and the period of limitation of potential claims [legal basis Article 6 paragraph 1 f) of the Regulation - implementation of the legitimate interest of the administrator in the form of pursuing claims and defending against claims related to the contract ]
  - c) to the extent necessary to perform legal obligations, including archiving, in particular tax regulations, accounting regulations - for the period resulting from these provisions [legal basis Article 6 paragraph 1 c) of the Regulation - performance of the obligation imposed by law]; d) internal administrative purposes of the Administrator, including audits and internal controls - for a period until the legitimate interests of the Administrator constituting the basis for this processing are fulfilled - [legal basis Article 6 paragraph 1 f) of the Regulation - implementation of the legitimate interest of the Administrator]
5. You have the right, at any time, to object to our processing of your personal data. You can exercise this right if the basis for processing is our legitimate interest. However, the administrator will be able to further process the data if he demonstrates the existence of valid legitimate grounds for processing, overriding your interests, rights and freedoms or demonstrates that the data are necessary to establish, investigate or defend against claims.
6. In connection with the processing of your personal data, you also have the following rights
  - The right to access personal data.
  - The right to rectification.
  - The right to erasure (also known as the "right to be forgotten").
  - The right to restrict the processing of personal data.
  - The right to data portability. - all the above rights are granted only in cases and to the extent resulting from legal provisions, in particular the GDPR
7. If you wish to exercise the rights we have described above or obtain additional information - you can contact us in some of the following ways: in writing to the following address: InterPhone Service Sp. z o.o. with its registered office in Mielec, Inwestorów 8, 39-300 Mielec, by e-mail to the following address: [rodo.kancelaria@interphone.com.pl](mailto:rodo.kancelaria@interphone.com.pl)
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10. The expected recipients of your personal data are: - entities from our capital group, which means the parent company together with its subsidiaries; - other authorized entities when such an obligation results from the provisions of applicable law (m.in the Tax Office). Your personal data may also be made available to providers of technical/organizational services and solutions (e.g. courier companies, postal companies), law firm, tax office, auditors, data may also be transferred to other entities with which the Administrator has signed appropriate agreements entrusting the processing of personal data, e.g. an IT company, entities providing document archiving services - only to the extent that it is necessary to achieve the purposes processing your personal data
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